



TOWNSHIP OF RAY

County of Macomb

64255 Wolcott Road, Ray Township, MI 48096

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Board of Trustees

Eric Crump, Supervisor

Lori Lascoe, Clerk

Betsy Bart, Treasurer

Betty Grader, Trustee

Joe Jarzyna, Trustee

REQUIREMENTS FOR DECK – GAZEBO – PATIO – PORCH PERMIT

1. COMPLETED AND SIGNED BUILDING PERMIT APPLICATION FORM.
- 2.. THREE (3) SETS OF CONSTRUCTION PLANS (see example attached)
3. THREE (3) SITE PLANS – indicating size, shape, and distance from property lines and easements. (see example attached)
4. HOMEOWNERS PERMIT (Estoppel Certificate) or CURRENT BUILDERS LICENSE REQUIRED. Builder to furnish letter authorizing application letter authorizing signer if not same name. Builder to furnish: Federal employer I.D.#, M.E.S.C. Employer #, Copy of Workman's Compensation Insurance and Liability Coverage, Driver's License # and date of birth.
5. PLAN REVIEW APPLICATION FEE: \$100.00 - Due with application. (NON-REFUNDABLE).
6. PERFORMANCE BOND \$500.00 required when permit is issued
7. PERMIT FEE: Required when permit is issued. See fee schedule attached.
8. Minimum required inspections: (some decks, gazebos, patios and porches may require additional inspections)
 - A. Post Hole Inspection
 - B. Final Inspection
9. Setbacks – Wood decks cannot be built on any easement or within the required side yard setback of fifteen (15') feet.
10. Foundation – Posts to be set a minimum of forty-two (42") inches below grade. Posts shall bear on undisturbed soil. **WARNING:** Location of post within three (3') feet of basement walls may cause the posts to be supported on disturbed soil (backfill) which will cause the posts to settle with the surrounding backfill.
11. PERFORMANCE BOND \$500.00 required when permit is issued
12. PERMIT FEE: Required when permit is issued. See fee schedule attached.
13. A FINAL BUILDING INSPECTION IS REQUIRED FOR OCCUPANCY – ADDRESS POST IS REQUIRED FOR OCCUPANCY
Address Plate and 4" reflective white numerals for each side of plate can be purchased for \$20.00 at the Ray Township Office.

*Macomb County Health Department
43525 Elizabeth Road
Mt. Clemens, MI 48043
Phone (586) 469-5512
Fax (586) 469-5885
Web: health.macombgov.org

**Macomb County Department of Roads
117 South Groesbeck Highway
Mount Clemens, MI 48043
Phone (586) 463-8671
Fax (586) 469-6130
Web: roads.macombgov.org

***Macomb County Public Works
21777 Dunham Road
Clinton Township, MI 48036
Phone (586) 469-5325
Fax (586) 469-5933
Web: publicworks.macombgov.org